

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Tuesday, June 2, 2015**

The Jefferson County Highway Committee met on Tuesday, June 2, 2015, at 8:00 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Ron Buchanan; George Jaeckel; Walt Christensen; Al Counsell; Carlton Zentner

Members absent: None

Also Present: William Kern, Highway Commissioner  
Ann Jenswold, Highway Department  
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the May 5, 2015 Highway meeting, having been distributed in advance, it was moved by Mr. Buchanan and seconded by Mr. Christensen to approve the minutes as printed.

Carried by the following roll call:

AYES: Jaeckel, Buchanan, Christensen, Counsell, Zentner

NOES: None

ABSENT: None

ABSTAIN: None

**CORRESPONDENCE:**

- Summer Highway Conference Information: June 8 – 10, 2015 at Chula Vista in Wisconsin Dells
- Jefferson County Highway Department Open House is June 9, 2015; 4:00 – 7:00 p.m.

Newsletters:

- NONE

News Releases/Notices:

- NONE

**PUBLIC COMMENT:**

- NONE

**HIGHWAY COMMISSIONER'S REPORT:**

- **Construction Projects**

- CTH "W" (Near new Highway Facility)

Progress: Most of the slope work and landscaping is complete. Will pulverize and pave the remaining section in late June or early July.

- CTH "N" (CTH B – CTH A) – 5.0 miles

Progress: Continue project starting Monday, May 4. All the slope work, drainage work and seeding is complete on roadway sections completed in 2014. Just starting to work on the remaining section of construction work before paving the entire roadway this summer.

- CTH "A" (Lake Mills - Watertown) – 10.0 miles

Progress: Begin pulverizing and paving work in June/July

- CTH "J" (CTH G - Jefferson)

Progress: Begin construction work in July on section between STH 89 and the City of Jefferson

- CTH "P" (CTH E – CTH F) – 2.91 miles

Progress: In design phase, anticipate construction to begin in 2017

- **Winter Maintenance**

- **General Maintenance**

Crews are finishing landscaping work and bike trail connection on county property near new highway facility

Crews are working on surface patching and shoulder maintenance

Crews completing various signing repair work and numerous sign/post replacements, sign crews will be installing 70 mph speed limit signs along the Interstate 94 in a few weeks.

- **Office/Shop Staff**

Shop staff is busy moving equipment to new building and training on all building and equipment components

Office staff working on the 2014 financial report

**OLD BUSINESS**

NONE

**NEW BUSINESS**

**9a. New highway facility construction update**

Commissioner Kern updated the Committee on the new highway facility by stating that the tack and paving are being done today, which is what prevented the Committee from meeting there today. The staff is in the process of moving to the new location, and he is hoping to have all employees working out of the new location by Monday, June 8. He stated that the access cards are being worked on, and that the furniture has been delivered. The second salt shed is being worked on, and the brine equipment is coming. He said that the scale is in, and the connections are being worked on. He also stated that the propane is in and working. The open house is planned for June 9, from 4:00 – 7:00 p.m. No Motion

**9b. Review monthly financial account summary**

Commissioner Kern reviewed the financial account summary with the Committee. Questions were answered. No Motion

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	05/13/15	\$ 34,442.17
BILLS:	05/14/15	\$ 473.92
BILLS:	05/27/15	\$ 319,740.54
BILLS:	06/02/15	1,155.53
COMMITTEE:	APRIL	<u>\$ 276.93</u>
TOTALS:		\$ 356,089.09

It was moved by Mr. Buchanan and seconded by Mr. Counsell that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Jaeckel, Buchanan, Christensen, Counsell, Zentner

NOES: None

ABSENT: None

ABSTAIN: None

Motion by Mr. Buchanan and seconded by Mr. Christensen to adjourn at 8:30 a.m.

Carried by the following roll call:

AYES: Jaeckel, Buchanan, Christensen, Counsell, Zentner

NOES: None

ABSENT: None

ABSTAIN: None

The next meeting will be held on Tuesday, July 7, 2015 at 8:00 a.m., at the Highway Commissioner's office, new facility.

Approval:

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Al Counsell, Secretary